

Academic Affairs Committee Meeting
Tuesday, September 13, 2011
10 a.m., EHFA 164

Attendees:

Jim Solazzo, Chair, Science
Min Ye, Humanities
Dmitriy Nesterkin, Business
Nancy Ratcliff, Education

John Beard, Associate Provost
Brandon Palmer, Humanities
Brianne Parker, University College
Chris Dye for Dan Lawless, Registrar

Absent:

Michael Collins, Business
Catherine Goodwin, Kimbel Library

Brent Lewis, Science
Judy Vogt, Admissions

Guests:

Michael Ruse, Director, QEP
Deborah Vrooman, Science
Holley Tankersley, Humanities

Nelljean Rice, University College
Patricia Bohannon, Science

A. Call to Order

1. Meeting was called to order at 10:00 a.m. by Jim Solazzo.
2. Minutes from the June 7, 2011, meeting were approved as written.

B. Chair Report

1. Welcome and Introductions

- a. Introduction of new committee members.

2. Updates and Overview of Academic Affairs Online System

- a. Overview of online system given to new committee members and reviewed for returning members.

3. Incoming Freshman Data

- a. Data is still being worked by Institutional Research. Topic will be discussed at a future meeting.

4. Michael Ruse, Director, QEP

- a. Report was given to the committee regarding the QEP, progress made by the Steering Committee during the summer and what the next steps need to be taken next. The

Steering Committee is about to send their preliminary report to CHE, however, specific examples of EL (Experiential Learning) courses are required. At this time, no courses are designated EL. Due to SACS timeline, this needs to occur by November, 2011.

b. The QEP Steering Committee is requesting that the Academic Affairs Committee grant, for the first year, the authority to designate EL courses and send them directly to Faculty Senate for the November meeting. New courses would be reviewed by the QEP Steering Committee, designated as EL if applicable, and then send to Academic Affairs for review and approval. A discussion of the merits of this suggestion ensued.

c. Brandon Palmer made a motion to allow the QEP Steering Committee the authority to designate existing courses as EL until July, 2012. Second: Nancy Ratcliff

C. New Business

1. Form C – New Courses

Department of History

a. ANTH 102L Understanding Other Cultures Lab

Committee action: Tabled. Jim Solazzo will speak to Margaret Fain about the number of credits the course is assigned and the splitting of the course and lab within with Core Curriculum. This proposal will appear on the October 2011, agenda.

Department of Health Promotion

a. NUR 398 Special Topics in Nursing

Proposal for a new undergraduate course

Number of credits: 3 **Prerequisites:** Permission of the Instructor **Co-requisite:** None

Course restrictions: None. This course may be used as an elective.

Proposed catalog description: Nursing 398 Special Topics in Professional Nursing. (3)

Prereq: permission of the instructor. Co-Requisites: None. This course is designed as a seminar that will focus on a specialty area of professional nursing practice. Examples may be: Multicultural Nursing, Oncology Nursing, Gerontology Nursing,

Cardiopulmonary Nursing, Hospice Nursing. May be repeated for credit with different topics. **Justification:** Nursing students will transfer in various hours in nursing.

Accreditation requires that the majority of the 120 hours for the baccalaureate degree must be in nursing. This course will be offered to nursing students who lack enough nursing hours to meet this requirement. We will also encourage other nursing students to take this course if they have an interest. **Impact on existing academic programs:**

None **Method of delivery:** Classroom; Hybrid **Semesters offered:** Fall and Spring **Date change is to be effective:** May, 2011.

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

b. BSHA 398 Special Topics in Health Administration

Proposal for a new undergraduate course

Number of credits: 3 **Prerequisite:** Permission of the Instructor **Co-requisite:** None.

Course restrictions: None. This course may be used as an elective. **Proposed catalog description:** BSHA 398 Special Topics in Health Administration. (3) (Prereq: Permission of the Instructor) (Co-req: None). This course is designed as a seminar that will focus on a specialty area of Health Administration. Examples may be: Medical Informatics, Medical Insurance and Quality Improvement. May be repeated for credit with different topics.

Justification: The students coming into this completion program from various disciplines will need the option to take this course in case they need more hours than the required courses. **Impact on existing academic courses:** None. **Method of delivery:** Distance Learning. **Semesters offered:** Fall, Spring, Summer **Date change is to be effective:** May, 2011

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

c. BSHA 399 Independent Study in Health Administration

Proposal for a new undergraduate course

Number of credits: 2-6 **Prerequisites:** Permission of the Instructor **Co-requisites:** None.

Course restrictions: None. This course may be used as an elective. **Proposed catalog description:** BSHA 399 Independent Study in Health Administration. (3) (Prereq: Permission of the Instructor) (Co-req: None). Students may select a special topic in health care administration that they wish to learn more about. The faculty member most qualified will direct the independent study with the individual student. The student and the faculty member will jointly write the course objectives and the student learning outcomes for the course. A plan of study will be developed jointly and the method of evaluation will be determined by the faculty. Independent studies may be taken more than once as the topic changes. **Impact on existing academic programs:** None. **Method of delivery:** Distance Learning. **Semesters offered:** Fall, Spring, Summer **Date change is to be effective:** May, 2011

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

Department of Marine Science

a. MSCI 444 Long-term Climate and Landscape Change

Proposal for a new undergraduate course

Number of credits: 3 **Prerequisites:** MSCI 304 **Co-requisites:** MSCI 444L **Course restrictions:** None. This course may be used as an elective. **Proposed catalog**

description: MSCI 444 Long-term climate and landscape change (3) (Prereq: MSCI 304)(Coreq: MSCI 444L) This multidisciplinary course will examine climate change and its affect on earth systems over varying time scales. It will explore climatic response to atmospheric and oceanic changes and the resulting change on the landscape and biota. S, even years. **Justification:** Climate change is a current and important topic and this course examines climatic change on cycles of varying time lengths and the affect of climate change on earth systems. Strong enrollment the first time offered indicates student interest. **Impact on existing academic programs:** The course provides an

additional elective course for the Marine Science major. Interdisciplinary in approach, the topic fits with the goals of Marine Science Department and teaches about geomorphology and geologic time-scale coastal studies not included in other geologic subdiscipline electives. The course also will serve as an elective for the Coastal Geology and Environmental Science minors. **Method of delivery:** Classroom **Semesters offered:** Spring, even years **Date change is to be effective:** Fall 2011
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

Meeting adjourned.

b. MSCI 444L Long-term Climate and Landscape Change Laboratory
Proposal for a new undergraduate course

Number of credits: 1 **Prerequisites:** None **Co-requisites:** MSCI 444 **Course restrictions:** None. This course may be used as an elective. **Proposed catalog description:** The laboratory demonstrates principles and topics presented in lecture. Field trips will highlight changes to the regional landscape and biota in response to longer term climatic change. S, even years. **Method of delivery:** Laboratory **Semesters offered:** Spring, even years **Date change is to be effective:** Fall 2011
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

Department of Mathematics/Statistics

a. MATH 360 Numerical Methods
Committee action: This proposal was removed from the agenda per Jim Solazzo. Course is cross-listed with CSCI 360. CSCI 360 does not exist. Course was never created.

b. MATH 360L Numerical Methods Laboratory
Committee action: This proposal was removed from the agenda per Jim Solazzo. Course is cross-listed with CSCI 360. CSCI 360 does not exist. Course was never created.

2. Form E – Minor Changes to Existing Courses

Department of Mathematics/Statistics

a. MATH 242 Modeling for Scientists
Proposed revisions: Change in prerequisites **from:** MATH 160 **to:** MATH 160 with a grade of C or better.
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

b. MATH 332 Modern Geometry
Proposed revisions: Change in prerequisites **from:** MATH 220 **to:** MATH 220 with a grade of C or better.
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

c. MATH 434 Elements of General Topology
Proposed revisions: Change in prerequisites **from:** MATH 220 **to:** MATH 220 with a grade of C or better.
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

d. MATH 349 Nonlinear Dynamics with Applications
Proposed revisions: Change in prerequisites **from:** STAT 201 **to:** MATH 320 with a grade of C or better.
Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

e. MATH 242 Modeling for Scientists

Proposed revisions: Change title to “Modeling for Scientists I”

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

f. MATH 242L Modeling for Scientists Laboratory

Proposed revisions: Change title to “Modeling for Scientists Laboratory I”

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

g. MATH 397 Mathematics Practicum

Proposed revisions: Remove from catalog

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.

h. MATH 370 Elementary Number Theory

Proposed revisions: Remove from catalog

Committee action: Proposal was approved as written and will be submitted to Faculty Senate for the October 2011, meeting.